



ST.MACHAN'S
PRIMARY SCHOOL
EAST DUNBARTONSHIRE

St Machan's Parent Council AGM Minutes

Date: Monday 3rd October 2022

Place: St Machan's Primary School

SMT Attendees: Rosaleen Miller, Suzanne Cassidy

Attendees: Niamh Rabey (Chair), Lisa Earl (Clerk), Canon Jeremy Bath, Gemma Durnan, Kevin Gavigan, Cathleen Milano, Elaine Toner

Apologies: Victoria Keillor (Vice-Chair)

AGENDA

1. Welcome, prayer and apologies
2. Approval of Minutes
3. Breakfast Club
4. Head Teacher's Report
5. Election of Office Bearers
6. AOB
7. Date of Next Meeting

MINUTES

1. WELCOME, PRAYER AND APOLOGIES

Niamh welcomed all present.

2. APPROVAL OF MINUTES

Minutes approved.

3. BREAKFAST CLUB

Under discussion with LA of how to restart after pandemic. School staff in place but RHIS and First Aid training required before club can begin. Criteria for selection for places remains under discussion with local authority. Criteria likely to be similar to Snack and Play. Co-ordination with Lennoxton PS to deliver similar service across the community. Max 24 children.

4. HT REPORT

- School Improvement Plan (SIP) continues to address Nurture and Wellbeing, supported by EDC Education team and Ed Psych. Year 2 of pilot project successful. Staff training and partnership with EDC has benefitted all children. The programme supports wellbeing needs of all children and highlights children who are struggling with a return to school after Covid, etc.
- Reading Schools accreditation – building a culture of reading across the school within Reading for Enjoyment
- UNCRC has become law in Scotland. We are working towards becoming a Rights Respecting School
- Whole school is currently undergoing painting work
- School clubs due to restart after October break. This includes working in partnership with EDC Active Schools who will help co-ordinate the running of clubs across the school
- EDC Dancefest returns this year
- Sacramental dates have been set and will be communicated to parents
- Parents' Night 13th October
- P1 Literacy Workshop 9.30am poorly attended by parents/carers. Timings to be looked at to encourage increased attendance at next workshop.
- Homework has restarted – new policy will be accessible via school website
(ACTION)
- P7 residential took place at Inverclyde facility in Largs. Excellent feedback from staff and pupils

5. ELECTION OF OFFICE BEARERS

The floor was opened to ask for new office bearers.

Chair - Niamh Rabey remains in post, seconded by Kevin Gavigan.

Vice-chair - Elaine Toner becomes Vice-chair, seconded by Niamh Rabey (Victoria Keillor resigned prior to meeting).

6. AOB

Member Quorum - Any decision to be made will be postponed to next meeting at which quorum is met.

Alternate future meetings on TEAMS/if due to numerous apologies meeting could be moved to TEAMS **(ACTION)**.

Future in-person meetings to be held in St Paul's Church hall.

All members present agreed to be named officially as Parent Council Members **(ACTION)**.

Positive feedback from Meet the Teacher afternoon.

PEF Funding breakdown at next meeting **(ACTION)**.

Positive feedback from pupils regarding school dinners.

7. DATE OF NEXT MEETING

Monday 28th November 2022