



**ST.MACHAN'S**  
PRIMARY SCHOOL  
EAST DUNBARTONSHIRE

**St Machan's Parent Council  
Annual General Meeting  
Minutes**

**Date:** Monday 5<sup>th</sup> October 2020

**Place:** St Machan's Primary School (TEAMS)

**SMT Attendees:** Rosaleen Miller, Suzanne Cassidy

**PC Attendees:** Jillian McNicol (Chair), Niamh Rabey (Vice-Chair), Lisa Earl (Clerk)

**Non-PC Attendees:** Douglas Chapelle, Louise Cruickshanks, Victoria Keillor, Rhiannon Murray, Nicola Ryan, Lana Townsley

**Apologies:** N/A

**AGENDA**

1. Welcome
2. Update from Previous Meeting
3. Head Teacher's Report
4. Election of Office Bearers
5. AOB
6. Date for Future Meeting

**MINUTES**

**1. WELCOME AND PRAYER**

Jillian welcomed all present.

**2. UPDATE FROM PREVIOUS MEETING**

New constitution to be finalised with PC and published on website (ACTION).

Implementation of Positive Relationship Policy.

**3. HEAD TEACHER'S REPORT**

See separate report.

#### **4. ELECTION OF OFFICE BEARERS**

The floor was opened to ask for new office bearers.

Niamh Rabey (Chair) – proposed by N Rabey and seconded by J McNicol.

Victoria Keillor (Vice-Chair) – proposed by V Keillor and seconded by L Cruickshanks.

Lisa Earl remains as Clerk.

#### **5. AOB**

PTA meetings TBC with R Miller & L Cruickshanks.

Need for ideas for innovative fundraising during current circumstances.

Office bearers to be elected for PTA due to departures.

#### **6. DATE FOR FUTURE MEETING**

The next PC meeting will take place on Monday 30<sup>th</sup> November 2020.